

**COLORADO RIVER RECOVERY PROGRAM  
FY-2008-2009 PROPOSED SCOPE OF WORK**

Project No.: 5  
FY-08-09 No. 5 PMG/94--

**State of Wyoming Program Management**

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**Category**  
 Ongoing Project  
 Ongoing - Revised Project  
 Requested New Project  
 Unsolicited Proposal

**Expected Funding Source:**  
 Annual Funds  
 Capital Funds  
 Other (Explain)

- I. Title of Proposal: **State of Wyoming Program Management**
- II. Relationship to Recovery Implementation Program Recovery Action Plan: This scope of work describes the in-kind services portion of Wyoming's annual Program contribution. The expenditures incurred in completing these activities, in combination with Wyoming's "cash" contribution submitted to fund other, high priority Program monitoring, sum to Wyoming's annual Program contribution amount. In fiscal year 2008, Wyoming's "annual" funding (exclusive of "capital" funding) will total \$41,500. Based on the assumption that the applicable increase in the composite of the Consumer Price Index will be about 3.5 percent (as compared to the 3.2% reflected in the January 30, 2007 *Colorado River Recovery Program FY 2008 Depletion Charge and Annual Budget Adjustments* document distributed to the Management Committee), Wyoming's fiscal year 2009 annual contribution will be \$42,953. As a cooperative undertaking among three States, four Federal agencies and several private entities, the importance of effective and ongoing communication and effective collaboration within the Recovery Implementation Program cannot be over-emphasized. Effective Program management is essential to planning and carrying out the Recovery Implementation Program Recovery Action Plan (RIPRAP) actions and to accomplishing the Program's dual objectives. Wyoming's active participation on the Biology Committee and technical committees is essential to meeting our obligations to and assisting our partners in the Recovery Program.
- III. Study Background/Rationale and Hypotheses: Not applicable.
- IV. Study Goals, Objectives and End Product:
  - A. Goals: Provide timely and effective coordination, planning and execution of the Recovery

Implementation Program's projects and its RIPRAP activities. Make timely and informed decisions needed for Program implementation. Cooperatively work with the other participating entities in meeting the Program's objective of recovering the endangered fishes while meeting water supply requirements in the Upper Basin.

- B. Objectives: 1) provide staff assistance to the Implementation, Management and Biology Committees and to the Service and Program staff in implementing the Recovery Implementation Program; 2) provide appropriate participation by the State of Wyoming on technical committees and subcommittees; and 3) provide management and coordination between Wyoming and other participating entities; and 4) provide necessary in-state coordination among state and federal agencies and with the public.
- C. End Products: Coordinated Recovery Program planning, actions and successes reflecting the State of Wyoming's input, administrative review, assessment and oversight of results and work products of ongoing and finished program activities.
- V. Study Area: Entire geographical area within which the Upper Colorado River Endangered Fish Recovery Program (excluding the San Juan River Basin).
- VI. Study Methods/Approach: Not applicable to this scope-of-work.
- VII. Task Description and Schedule (FY-2008):
  - 1) Coordinate the State of Wyoming's participation in and policy positions on Recovery Implementation Program (RIP) activities. Advise Wyoming's Implementation Committee and Management Committee members and coordinate with other affected state agencies and the public.
  - 2) Represent the State of Wyoming at Biology Committee, Water Acquisition Committee, Information and Education Committee and subcommittee meetings. Attend public, annual researchers and ad-hoc group meetings and participate in other activities as needed.
  - 3) Participate in the development of the Program's annual budget and work plan for the Implementation Committee.
  - 4) Review, edit and comment on all proposals, scopes-of-work, annual reports, project reports, planning documents and administrative records prepared by RIP participants, contractors or other involved personnel as appropriate.
  - 5) Participate in developing appropriate refinements of the Recovery Implementation Program Recovery Action Plan (RIPRAP).
  - 6) Coordinate with federal agency personnel in transferring funds for RIP-sanctioned work.
  - 7) Assist in carrying out RIP activities and initiatives as requested in whatever manner practicable.

Schedule: Program management duties and responsibilities will be ongoing and continuous throughout the fiscal year. The completion dates for activities will be dependent upon dates and

deadlines set by the Program's Implementation, Management, Biology and technical committees and other timing and program implementation factors.

VIII. FY-2008 Work

- Description of Work: Accomplish tasks described above.
- Deliverables (due date): RIP research/scope-of-work proposals (due 7/1/2007); RIP annual (for fiscal year 2007) report (12/1/2007); all other deliverables, review comments, etc. by or on the date requested.
- Complete other tasks consistent with mutually agreed-upon deadlines and timetables.

FY-2008 Budget

	<u>WY State Engineer's Office</u>	<u>WY Game and Fish Dept.</u>
- Labor:	\$ 2,500	\$ 6,500
- Travel:	\$ 2,200	\$ 3,400 <sup>1</sup>
- Equipment:	\$ 150	\$ 500
- Other <sup>2</sup> :	\$ 350	\$ 900
- Subtotals:	<b>\$ 5,200</b>	<b>\$11,300</b>
- TOTAL:	<b>\$16,500</b>	

FY-2009 Budget

Approximately the same as above, except for presumptive adjustment for inflation (as determined by the composite of the Consumer Price Index) – estimated at 3.5 percent – estimated total budget amount of \$17,080.

FY-2009 Work: Essentially the same as FY-2008.

Future Fiscal Years' Work: Future year's work tasks and costs will be approximately the same (with adjustments to account for inflation) as those projected for FY-2008.

IX. Budget Summary

FY-2008	\$16,500
FY-2009	<u>\$17,075</u>
<b>Total:</b>	<b>\$33,575</b>

X. Reviewers: Not applicable.

XI. References: None.

<sup>1</sup> This estimate is based on 5 overnight Biology Committee meetings per year and estimated airline, hotel and out-of-state and one-day round-trip expenses to attend Biology Committee meetings in locations such as Salt Lake City Utah, Denver, Colorado and Grand Junction Colorado.

<sup>2</sup> Includes office supplies, computer supplies, telephone and postage expenses.