

I. Project Title: Utah Program Management

II. Principal Investigators:

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III. Project Summary

The Upper Colorado River Endangered Fish Recovery Program supports multiple projects undertaken by the Utah Division of Wildlife Resources (Division). The work is conducted within two Division Regions in Utah (Northeast, Southeast) as well as by the Native Aquatic Species Coordinator and staff in Salt Lake City. Additionally, the Division cooperates and coordinates with other agencies and researchers across state boundaries within the Colorado River Basin. Efficient coordination of field activities, reporting of research and monitoring results in a timely manner, and effective program administration and budgeting requirements requires statewide participation and oversight. Program Management funds allow Utah Division of Wildlife Resources to develop, prioritize, direct, coordinate, monitor and annually evaluate Colorado River fishes work program activities, contracts, and budgets.

IV. Study Schedule:

- a. Initial year: 1986
- b. Final year: ongoing

V. Relationship to RIPRAP:

General Recovery Program Support Action Plan  
Provide Program Planning and Support.

VI. Accomplishment of FY 2011 Tasks and Deliverables,

TASKS:

Attend Biology Committee (BC) meetings.

The Native Aquatic Program Coordinator was able to attend or participate via conference call at all BC meetings in 2011.

Prepare Federal Aid requests and Recovery Program proposals.

- Salt Lake office staff and regional biologists prepared Recovery Program proposals and Federal Aid requests as applicable in 2011.

Review Recovery Program technical proposals.

- Native Aquatic coordinator and Division Staff reviewed and commented on all reports and technical proposals submitted to the Biology Committee for review during 2011.

Develop Recovery Program scopes for approved work.

- Coordinator and staff assisted with and coordinated submission of all scopes of work developed by regional personnel for FY 2011.

Administer and oversee approved projects and contracts.

- The Salt Lake office staff directed funding, tracked progress, and created contracts for all projects conducted by the Division.
- Salt Lake office staff tracked budgets and monitored expenses for each of these projects and their associated budgets.

Prepare annual reports for Recovery Program and Federal Aid.

- Salt Lake office staff provided guidance, reviewed, edited where necessary, and submitted annual reports for FY 2011 projects.

Attend Colorado River researchers meeting.

- Utah Division Wildlife Resources hosted the Researchers meeting during FY2011 in Moab, Utah. Division regional personnel attended and presented research results at the researchers meeting in January.

Complete other Biology Committee assignments.

- Coordinator and regional biologists assembled and presented materials at Biology Committee meetings and completed assignments as requested.

- Division biologists prepared and presented at the annual Nonnative Workshop held in December 2010.
- Native Aquatic Species Coordinator planned, coordinated, and facilitated a Health Condition Profile workshop for Program Hatchery Managers and crew in Grand Junction, Colorado.

Coordinate program activities within the Section, Division, and among other agencies.

- Coordinator met with regional offices several times to track budgets and progress for program activities. Coordinator and staff assisted with preparation of scopes of work and organized budgets and scheduling for regions. Coordinator maintained contact with PDO and other BC representatives when necessary to keep on task and keep projects running smoothly.

Review and comment on Recovery Program and agency reports as requested.

- Coordinator reviewed and commented on reports submitted to the Biology Committee for review during 2011 as requested.

Perform other administrative duties as needed.

- Regional biologists participated in additional projects (e.g., attended nonnative removal workshop, Health Condition Profile workshop) where feasible.

DELIVERABLES:           - Program annual reports: 14 November 2011  
                                   - Program statements of work and budgets: 15  
   December 2011  
                                   - Completion of other tasks as assigned

VII. Recommendations: Continue work as conducted in previous years.

VIII. Project Status: On-track and ongoing.

IX. FY 2011 Budget

A. Funds budgeted:	\$ 166,733
B. Funds expended/obligated:	\$ 166,733
C. Difference:	\$ 0
D. Percent FY 11 work completed:	100%

X. Status of Data Submission: Not applicable.

XI. Signed and dated: *Krissy Wilson*           Date: 13 November 2011