

**COLORADO RIVER RECOVERY PROGRAM**  
**FY 2012-2013 SCOPE OF WORK for: Capital Projects Coordination**

Project Number: C-21

Lead agency: Bureau of Reclamation  
Submitted by: Brent R. Uilenberg  
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Category:

- Ongoing project
- Ongoing-revised project
- Requested new project
- Unsolicited proposal

Expected Funding Source:

- Annual funds
- Capital funds
- Other *[explain]*

- I. Title of Proposal: Capital Projects Coordination
- II. Relationship to RIPRAP: General Recovery Program Support Action Plan: VII. Provide Program Planning and Support (Program Management)
- III. Study Background/Rationale and Hypotheses: NA
- IV. Study Goals, Objectives, End Product(s): Capital Project Coordination funds are used to manage, monitor and implement the Upper Colorado Recovery Implementation Program Capital Projects. Funds will be utilized by Reclamation staff engaged in general program management, monitoring and implementation activities not specifically related to a Capital Project scope-of-work. Products/activities include:
  - i. Manage, monitor and modify agreements with various agencies necessary to transfer funds for the implementation of Capital Projects.
  - ii. Monthly accounting of actual charges accruing to program activities. This includes ensuring that all charges are necessary, appropriate and reasonable.
  - iii. Coordinate with the National Fish and Wildlife Foundation to administer and transfer cost share funds from State funding partners.
  - iv. Purchase supplies, materials and services to support Capital Projects.
  - v. Updating overall cost estimate and cost ceiling for Capital Projects as authorized by P.L. 106-392 as amended.
  - vi. Prepare budget documents to support Reclamation budget requests.

- vii. Respond to Interior, OMB and Congressional questions regarding Reclamation budget requests.
- viii. Provide public involvement support for Capital Projects and respond to inquiries from the media.
- ix. Address and resolve issues associated with implementation of Capital Projects.

V. Study Area: NA

VI. Study Methods/Approach: Provide Reclamation staff and management support for the Capital Project program.

VII. Task Description and Schedule: See Section IV above. Schedule and level of effort for specific tasks vary by year and issues encountered.

VIII. Deliverables, Due Dates, and Budget by Fiscal Year:

FY 2012

Deliverables – budget documents, expenditure reports and completed capital projects.

Budget

- Labor	\$96,000
- Travel	\$3,000
- Equipment	\$1,000
- Other	\$0
- Total	\$100,000

FY 2013

Deliverables– budget documents, expenditure reports and completed capital projects.

Budget

- Labor	\$96,000
- Travel	\$3,000
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- Total	\$100,000

IX. Budget Summary: NA

X. Reviewers: NA

XI. References: NA