

**COLORADO RIVER RECOVERY PROGRAM**  
**FY-2020-2021 PROPOSED SCOPE-OF-WORK for:**  
Utah Program Management

**Project No.: 1**

Reclamation Agreement number: R19AP00059  
Reclamation Agreement term Oct. 1, 2019 – Sep. 30, 2023

Lead Agency: Utah Division of Wildlife Resources

Submitted by: Paul Badame  
Utah Division of Wildlife Resources  
1594 West North Temple, Suite 2110  
Salt Lake City, UT 84114-6301  
Phone: (385) 235-1559  
Fax: (801) 538-4745  
[pbadame@utah.gov](mailto:pbadame@utah.gov)

Date Last Modified: 8/14/2019 12:45:00 PM

**Category:**

- Ongoing project
- Ongoing-revised project
- Requested new project
- Unsolicited proposal

**Expected Funding Sources:**

- Annual funds
- Capital funds
- Other (explain)

I. Title of Proposal: Utah Program Management.

II. Relationship to RIPRAP:

General Recovery Program Support Action Plan  
Provide Program Planning and Support.

III. Study Background/Rationale and Hypotheses:

The Upper Colorado River Endangered Fishes Recovery Implementation Program supports multiple projects undertaken by the Utah Division of Wildlife Resources (UDWR). The work is conducted within two Division Regions in Utah (Northeast and Southeast) as well as from the Native Aquatic Species Assistant Chief's office in Salt Lake City. Additionally, the Division cooperates and coordinates with other agencies and researchers across state boundaries within the Colorado River Basin. Efficient coordination of field activities, reporting of research and monitoring results in a timely manner, accurate fiscal accounting, and effective program administration require statewide participation and oversight.

This SOW summarizes the full cost of implementing Program Management for the UDWR, as well as the cost-share between the State of Utah and Reclamation. As a cost

savings measure, the UDWR will forego requesting the BOR contribution to this scope of work for federal fiscal years 2020 and 2021. These savings will be met by reducing personnel time in the Salt Lake Office.

IV. Study Goals, Objectives, End Product:

Goal - Conserve and recover the endangered fish species of the Colorado River system.

Objective - Develop, administer, and direct conservation and monitoring programs that lead to endangered fish recovery.

End Product - Develop, prioritize, direct, coordinate, monitor, and annually evaluate Colorado River fishes work program activities, contracts, and budgets for the Utah Division of Wildlife Resources. Administer the field operations and reporting commitments in the Northeast and Southeast Regions working to recover the federally listed endangered fishes of the Colorado River Basin. Provide coordination and administration for the Wahweap State Fish Hatchery, Big Water, Utah (Southern Region). Coordinate and cooperate with other agencies. Provide a program management annual report to the Program.

V. Study Area

The Upper Colorado River basin in Utah.

VI. Study Methods/Approach

Statewide program management for the Utah Division of Wildlife Resources will be conducted from the state office in Salt Lake City. The UDWR Assistant Chief of Native Aquatics coordinates all of the Division's Native Aquatic programs statewide. Within the Assistant Chief's office, there is a Fisheries Coordinator (Coordinator I), a professional biologist (Wildlife Biologist II) and an administrative assistant (Office Specialist II) who all provide Recovery Program support. In each regional office, there is a Project Leader and one to four Biologists (Wildlife Biologist II) who administer the technical implementation of our State lead recovery efforts. In federal fiscal year 2020, the Biology Committee representative for Utah will be Paul Badame, the Assistant Chief.

The UDWR Northeast Region (NER) office is located in Vernal, Utah, and is responsible for facilitating operations on the middle Green River and associated tributaries. The Project Leader, Matt Breen administers the technical implementation of their region's recovery efforts.

The UDWR Southeast Region (SER) oversees the Moab (Utah) Field Station operates in the lower Green River and its tributaries and the Colorado River from the Colorado border downstream to Lake Powell. Katie Creighton, Project Leader in this region and one full-time biologists administer the technical implementation of their region's recovery efforts.

VII. Task Description and Schedule

**Task 1 – Statewide & Regional Program Management**

The Assistant Chief is responsible for: attending Biology Committee meetings; preparing Program proposals; reviewing Program technical proposals; developing Program statements of work, internal workplans, budgets, and contracts for approved work; preparing annual reports for the Program; coordinating fiscal management of Program scopes of work; attending Colorado River researchers meetings; administering and overseeing approved proposals and contracts; serving as the Utah member of the Colorado River Fishes Recovery Team; participate on the CPM Recovery Plan revision; participate on the revision of the Integrated Stocking plan; providing review and comment on Biology Committee issues and reports; reviewing and commenting on Program and agency reports as requested; and other administrative duties as needed, including personnel management. Work is conducted throughout the year. A Coordinator, professional biologist, Wildlife Bio II, and an administrative assistant participate in and support these efforts.

Project Leaders in Vernal and Moab develop, administer, and participate in Program projects in Utah; coordinate permanent and temporary staff assignments; administer employees, including hiring and firing decisions; coordinate schedules to ensure all Program commitments are addressed; develop Program statements of work, internal workplans, and associated budgets; attend Colorado River researchers meetings; administer and provide oversight of approved proposals and contracts; participate in other technical group assignments; coordinate program activities within the Section, Division, and among other agencies; review and comment on Program and agency reports as requested; and perform other administrative duties as needed.

VIII. Deliverables, Due Dates, and Budget by Fiscal Year:

FY-2020

Program annual reports or annual updates: 15 November 2020  
Program statements of work and budgets: 15 December 2020  
Review of regional work plans for Colorado River Basin: 1 April 2020  
Program research proposals: 30 April 2021  
Individual project reporting as described in individual scopes of work  
Completion of other tasks as assigned

FY-2021

Program annual reports or annual updates: 15 November 2021  
Program statements of work and budgets: 15 December 2021  
Review of regional work plans for Colorado River Basin: 1 April 2021  
Program research proposals: 30 April 2022

Individual project reporting as described in individual scopes of work  
 Completion of other tasks as assigned

VIII. Program Budget Summary

<b>DIRECT LABOR AND FRINGE BENEFIT COSTS:</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY2023</b>	<b>FY 2024</b>
Direct Labor - Hourly	\$ 94,283.93	\$ 96,243.86	\$ 120,432.67	\$ 122,961.75	\$ 125,543.95
Fringe Benefits - Hourly	\$ 37,713.57	\$ 38,497.54	\$ 48,173.07	\$ 49,184.70	\$ 50,217.58
Subtotal of Direct Labor & Fringe Benefits:	<b>\$ 131,997.50</b>	<b>\$ 134,741.40</b>	<b>\$ 168,605.73</b>	<b>\$ 172,146.45</b>	<b>\$ 175,761.53</b>
<b>OTHER DIRECT COSTS:</b>					
Materials Supplies and Services	\$ -	\$ -	\$ -	\$ -	\$ -
Travel Costs	\$ 9,910.78	\$ 10,118.91	\$ 10,331.40	\$ 10,548.36	\$ 10,769.88
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Contractors	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal of Other Direct Costs:	<b>\$ 9,910.78</b>	<b>\$ 10,118.91</b>	<b>\$ 10,331.40</b>	<b>\$ 10,548.36</b>	<b>\$ 10,769.88</b>
<b>INDIRECT/OVERHEAD COSTS:</b>					
Reclamation Funding Exempt from Indirect Char	\$ -	\$ -	\$ 31,028.26	\$ 31,679.85	\$ 32,345.13
16% Indirect charge on Labor and Fringe Costs only for funds provided by the State of Utah	\$ 21,119.60	\$ 21,558.62	\$ 22,012.40	\$ 22,474.66	\$ 22,946.62
Subtotal of Indirect/Overhead Costs:	<b>\$ 21,119.60</b>	<b>\$ 21,558.62</b>	<b>\$ 22,012.40</b>	<b>\$ 22,474.66</b>	<b>\$ 22,946.62</b>
<b>COST-SHARE DESCRIPTION B/W UT &amp; USBR</b>					
State of Utah Contribution	\$ 163,027.88	\$ 166,418.93	\$ 169,921.27	\$ 173,489.62	\$ 177,132.90
USBR Contribution	\$ -	\$ -	\$ 31,028.26	\$ 31,679.85	\$ 32,345.13
<b>GRAND TOTAL:</b>	<b>\$ 163,027.88</b>	<b>\$ 166,418.93</b>	<b>\$ 200,949.53</b>	<b>\$ 205,169.47</b>	<b>\$ 209,478.03</b>

Reclamation funds provided for all UCRRP projects are exempt from indirect charges.  
 Reclamation funds are used only for labor & fringe costs  
 All travel costs are paid from State of Utah contributions.  
 Utah's indirect rate change in FY2020 from 17% to 16%